



Team Captains 2010,

We are really looking forward to Easton Learning Foundation's second Annual TRIVIA BEE. We want to thank you and your team members for coming out on Thursday, May 20th for a fantastic event. Attached you will find a couple of documents that explain how the TRIVIA BEE will work and an explanation of the rules so you will be familiar with the BEE process.

We would like your team members to arrive between 6:15 and 6:30 so that we can get started at 7:00. Please be sure to have your BEEutiful team photo taken when you arrive. We will have your team sign and name tags ready for you at our "Welcome Table".

Don't hesitate to contact me if you have any questions before the BEE.

Thanks,

Sue Torres

ELF WorkerBEE

## **TRIVIA BEE RULES    MAY 2010**

### **Teams:**

1. Please wait until ALL the previous round team members have left the stage before you proceed up the one set of stairs on YOUR left.
2. The Master of Ceremonies, Tom McMorran, will state the question and will repeat every question one time. All teams in a round will be given the same question. Once the team collaborates on its final answer, the team captain will write the answer on the white board. Spelling does not have to be exact, but the answer must be legible and understandable by the judges.
3. When the team is done, the captain should raise his or her hand, to indicate the team is ready. This will reduce the time waiting for answers if the teams are ready before the 30 second time limit.
4. You will have 30 seconds to write your answer on the whiteboard and the timekeeper will give you a 5 second warning. She will then announce, "Time's up. Whiteboards up." This signals that the teams must hold up their whiteboard for the judges and MC to see. The Judge will then award points to those teams that have correctly answered the question. (The scorekeeper will record points.)
5. All judges' decisions are final.
6. The winning teams from each round will then all compete in a final championship round.
7. In the championship round, the teams will be given the same question. Answers will be written on a whiteboard by the captain. At the end of the six question Championship Round, the team with the most points is declared the 2010 Easton Learning Foundation Trivia Bee Champions.

### **Sudden Death Playoff:**

If two or more teams have the same number of points at the end of any round, including the Championship Round, one additional question will be asked. If a team answers it incorrectly, they are eliminated. This continues until one team survives.

## **How Will the Trivia Bee Proceed?**

For each round, there will be competing teams on the stage.

In each round, the process is as follows:

1. Tom McMorrان, (MC), states the question.
2. Tom repeats the question. Now Joan Parker (Timer) starts a 30 second timer.
3. Teams confer and write answers on white boards.
4. As teams finish answering the questions, team captains put hand up. If ALL teams are finished answering before the 30 second limit, Joan will say “All teams ready. Whiteboards up”.
5. At 25 seconds, Joan gives a 5 second warning, saying, “5 seconds remaining”.
6. At 30 seconds, Joan says, “Time is up. Whiteboards up”.
7. Marie Mas (Judge) verbally awards points to each team with the correct answer.
8. ELF Score Keepers record points on score sheet.
9. At the end of 6 questions, scorekeepers announce which is the winning team for the round.
10. If there is a tie, teams with the tie continue to answer questions, being eliminated for any wrong answer (sudden death).